



## INTERNSHIP APPLICATION

**Name:** \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Best E-mail for correspondence \_\_\_\_\_

**College/University Attending:** \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Faculty Advisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Year in school (circle): FR SO JR SR GRAD Other \_\_\_\_\_

If graduated, year of graduation: \_\_\_\_\_

Relevant Coursework and Experience: (Please use more space if needed): \_\_\_\_\_

Do you expect to receive credit for this Internship? Yes No

Will your advisor require progress reports? Please explain. \_\_\_\_\_

**Proposed Dates of Internship: From \_\_\_\_\_ To \_\_\_\_\_ Year \_\_\_\_\_**

Days available (circle): M T W Th F Sa Su # hours/day: \_\_\_\_\_ # hours/week: \_\_\_\_\_

Do you know of any restrictions on your availability? \_\_\_\_\_

**For which Internship are you applying?** 1<sup>st</sup> Choice: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

3<sup>rd</sup> \_\_\_\_\_ (Spring and Fall only)

How did you learn of this internship? \_\_\_\_\_

**What is your "need to know by" date?** \_\_\_\_\_ Explain: \_\_\_\_\_

Background checks are conducted for all potential interns. Results of these background checks will not necessarily disqualify you as a candidate.

**Please enclose:**

\_\_\_\_ Cover letter (addressed to "Intern Coordinator")

\_\_\_\_ Resume

\_\_\_\_ Transcript (official or unofficial)

\_\_\_\_ Recent essay or sample of your writing (2 page minimum)

\_\_\_\_ 2 Letters of recommendation sent to [Interninfo@mysticaquarium.org](mailto:Interninfo@mysticaquarium.org)

Email these documents to:

[Interninfo@mysticaquarium.org](mailto:Interninfo@mysticaquarium.org)

For more information, call:

**(860) 572-5955 Ext. 306**